VaccTrack

Result Delivery

1

To access COVID-19 test result certificates, you must sign up for an account on VaccTrack.

Download the mobile app via the Apple App store or Google Play store. Links to the app can also be found on www.vacctrack.com.
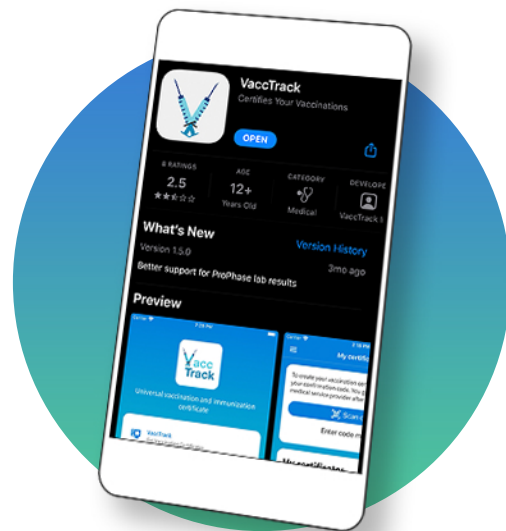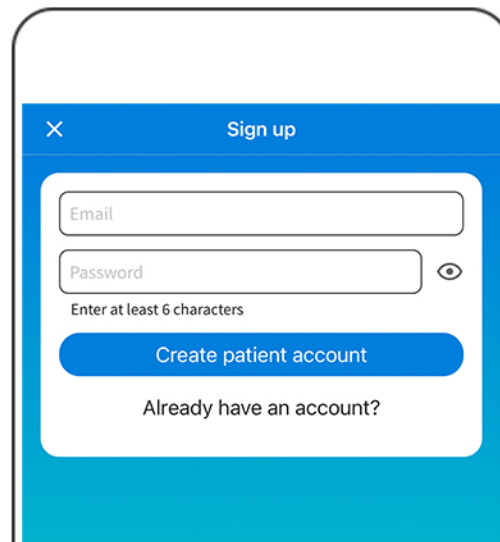
2

To sign-up/create an account:

Enter your email address and create a new password (password must be at least 6 characters)

NOTE: You will need to use the same email address that was provided on the original test order/JotForm profile.
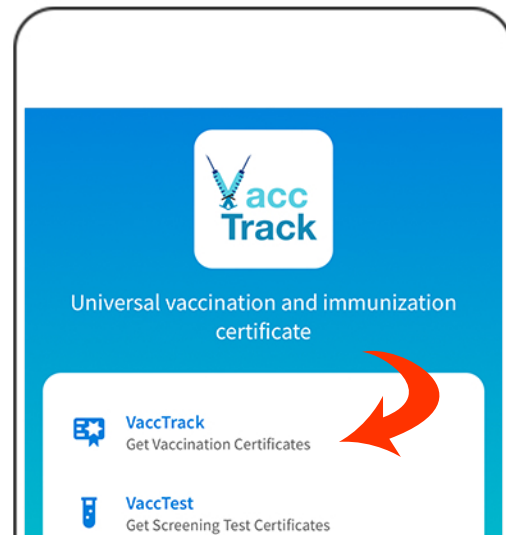
3

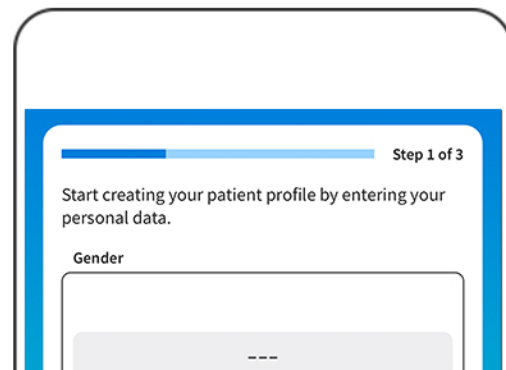### Select VaccTrack by clicking directly on the blue word VaccTrack

If you already have an account and do not remember your passcode, you can go to login and click forgot password to set up a new password.

If you wish to sign up as a Medical Provider, please contact ProPhase Dx at 516-464-6130.

Universal vaccination and immunization certificate

VaccTrack
Get Vaccination Certificates

VaccTest
Get Screening Test Certificates

4

Complete ALL the required fields for the patient's demographics

Step 1 of 3

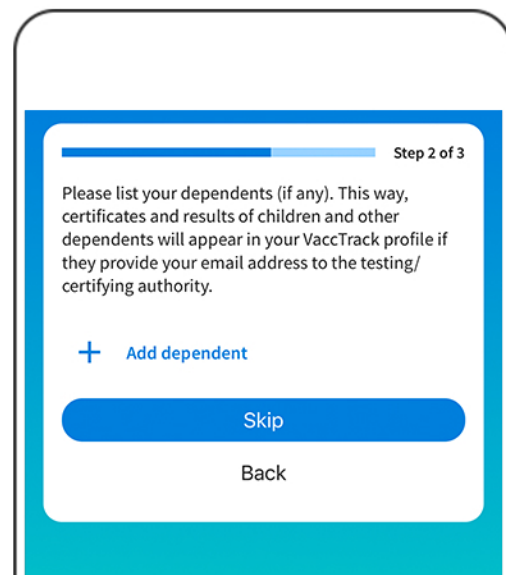Start creating your patient profile by entering your personal data.

Gender

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List any dependents for which you need to access results/certificates

Your email address should be added to the test order instead of the dependent's email address.

NOTE: This step is optional and can be skipped during set-up.

Step 2 of 3

Please list your dependents (if any). This way, certificates and results of children and other dependents will appear in your VaccTrack profile if they provide your email address to the testing/certifying authority.

+ Add dependent

Skip

Back

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Finish the Setup

• Read the HIPPA agreement

• Accept the terms of use at the bottom of the page, by sliding the bar over

• Click "Finish Setup"

Patient data

(unless treatment is sought only to create health information for a third party or to take part in a research study) and that I may have the right to refuse to sign this authorization.

I will receive a copy of this authorization after I have signed it. A copy of this authorization is as valid as the original.

I accept the above terms

Finish setup
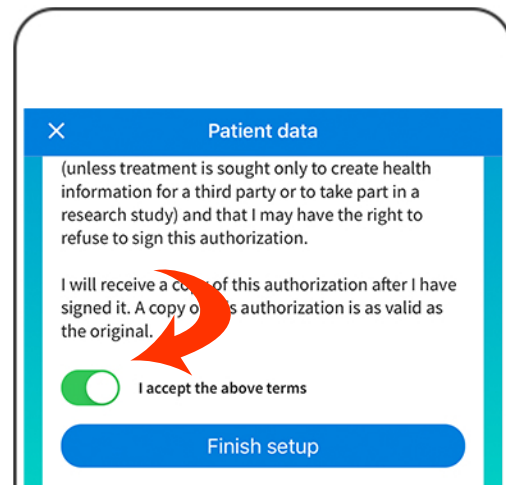
7

To complete the set-up process:

You must click "Proceed" and verify your email address

Patient data

Your VaccTrack account was set up successfully.

Proceed
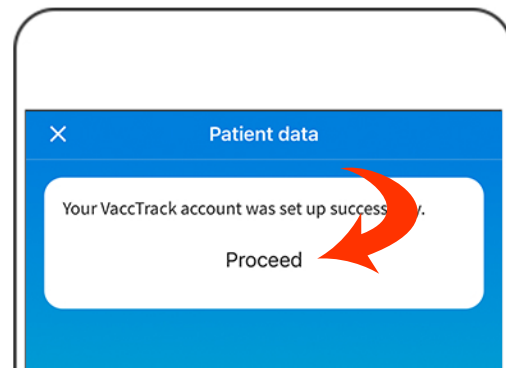
8

Verify your account

An email will be sent to the email address on the account; it will come from VaccTrack (patientportal@send.prophasedx.com), with the subject line "Verify your email for VaccTrack"

Follow this link to verify your email address.

https://app.vacctrack.com/__/auth/action?mode=verifyEmail&oobCode=gNnA1MaO9qWmL87H20tldK2cvx8MIPAnBtn_lGmzVo0AAAF7dEIkHQ&apiKey=AlzaSyBnJd8i4r8VGyJJkg6SCKCRB1BChUD5OwQ&continueUrl=https%3A%2F%2Fapp.vacctrack.com%2Femail-verified&lang=en

When expecting results from VaccTrack for the first time, an email will come from patientportal@send.prophasedx.com, with the subject line "Your result is available"

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Receiving Results

You will receive an email every time there is a result issued to you. For every test after the first, you will also be notified via the App notification.
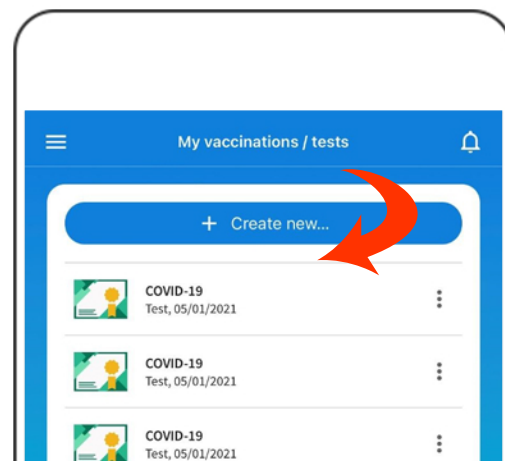
Please be sure that you have notifications turned on in the settings of your device
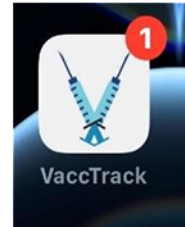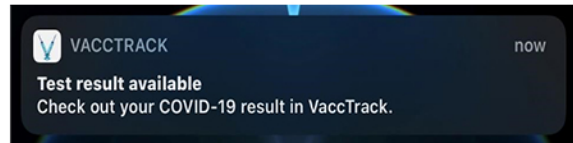
10

In-App Results

The main page of VaccTrack app will display all of your test results, with the newest at the top. When clicking on the alert generated by the app, it will take you directly to the latest test result. No need to search for test results.

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To download or share your certificate(s):

- Select a test result and the specific sharing option you wish to use:

- Clicking on "Share Certificate" will allow you to show a QR code that can be scanned by any smart device to show instant proof of a valid test result. It will also let you send a link with a PDF version of your test result to friends, family, etc.

- You can also download a PDF to save on your device and/or print to enter venues, airlines, etc.